

	Annexure C 1: SHE Tender Returnable- Provision of Gardening Services: Mpumalanga OU	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	3
		Effective Date	May 2025		

The following Minimum OHS -related requirements that bidders have to address and respond to when submitting their tender returnable are as follows:

Ref.	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
	Section A : OHS Legal Requirements to be met by Contractors at Tender Stage before contract award (Application of Responsive and Non Responsive Criteria)		
1.	Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. Your COID must depict the correct/ relevant nature of business,		
2.	Is the acknowledgement of Eskom's SHE rules, and requirements form (Annexure B) Fully signed and submitted by the tenderer?		
3.	SHE policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7		
4	Submit OHS plan – The plan must outline the following: elements .OHS organization within the Company-Responsibility & Accountability • SHE Incident management - Competency Training and Awareness • Method Statements-How work will be conducted as per activity or requirement. • Applicable legal required [Legal Register] • Personal Protective Equipment (PPE) including PPE Matrix, Identification, Issue, usage & Management on site • Emergency planning and fire risk management. • Vehicle and driver behaviour safety. • HCS Program and conformity, MSDS for all chemicals to be used. • SHE Appointments Letters, Competency & training. • Communication and awareness		
5.	Provide the following SHE Competency training certificates. 5.1 First aid training certificate 5.2 Fire Fighting Training 5.3 Risk assessment / HIRA 5.4 Incident Management/Investigation Training. 5.5 HAZCHEM / Hazardous chemical substances handling. 5.6 Brush Cutter Operators Training		

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Ref.	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
6.	Risk assessment 6.1 Provide Baseline Risk Assessment (BRA) , relevant to scope of work which must address : 6.1.1 Identification of SHE hazards, i.e. assessment of SHE risks related to the scope of work. The below criteria should be applied ▪ Consequence rating ▪ Likelihood rating ▪ Risk rating, ▪ Detailed mitigation measures 6.2 Provide the BRA Procedure with the methodology used for the risk assessment.		
7.	Provide breakdown costing for Safety Health and Environmental Management: The cost should be broken down not provided as a lump sum, based on the overall scope of work/service to be performed		
8.	Provide 3 valid medical fitness certificate. (Certificates must be for the individuals that their Training certificates was provided in section 5)		
	Section B : OHS Eskom Tender Requirements to be met by Contractors (Non Disqualifying Criteria)		
9.	Provide substance abuse policy		
10.	Provide Company Incident Management Procedure		

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COMPANY SIGN-OFF

I acknowledge that the company information provided in this Occupational Health and Safety Questionnaire, as part of the Eskom OHS tender returnables, is true, authentic, and correct to the best of my knowledge.

Company name	
Name & Surname (Company Owner)	
Signature	
Date	

Scoring Criteria:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum SHE requirements

Comments: first evaluation	<u>1st evaluation</u>	<u>2nd evaluation (after 07 days)</u>	Responsive /
Comments second evaluation (Within 07 working days)	Completed/ outstanding (tick)	Complete/ outstanding	None Responsive

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